SCE Online Test Registration

SCE Strategic Enrollment Management (SEM)
Please visit our website:
http://www.aucegypt.edu/sce

برجاء زيارة موقعنا:
http://www.aucegypt.edu/sce
To login to your account, enter:
“User ID” = 9 digit Student ID Number (SID)

To protect your privacy, please Exit and close your browser when you are finished.

User ID: [empty field]
PIN: [empty field]

“PIN” = Is your date of birth in MM/DD/YY in the same order. 2 digits for each field

___/__/___
Welcome, Hassan A. El-Ganainy, to the WWW Information System! Last web access on Oct 19, 2015 at 01:01 pm

Personal Information
View your addresses, contact information and emergency contacts.

Student
Register for classes, View your holds and course waitlist.

Faculty and Advisors
Enter Mid-term and final Grades, view class list, course offerings, update your course syllabus and view your weekly class schedule.
Student

Admissions
Apply for Admission or Review Existing Applications

Registration
Check your registration status, class schedule and add or drop classes

Student Records
View your holds, grades and transcripts

Student Account
View your account summaries, statement/payment history and tax information

View Admission Test Scores

RELEASE: 8.5.4
Registration & Schedule

Select Term
Add or Drop Classes
Look Up Classes
Change Class Options
Week at a Glance
Student Detail Schedule
Registration Fee Assessment
Registration Status
Active Registration
Concise Student Schedule
Application Fees Summary

Select “Look Up Classes”
إضغط على “البحث عن الكورسات”
From the drop down menu select the “Term” you wish to study in.

من القائمة اختر “الفصل الدراسي” الذي ترغب بالدراسة به.
From the drop-down menu, please select the desired test, for example, the Standardized English Placement Test: “SCE Test-SEPT”

- اختر من القائمة الاختبار المراد تسجيله، على سبيل المثال اختبار تحديد مستوى اللغة الإنجليزية: “SCE Test-SEPT”

Press “Course Search” “Course Search”
### Course Offerings

#### SCE 2015 Fall

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>SCE Test-SEPT</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>SCE Standrdzd Engl Prof.Test</td>
<td></td>
</tr>
<tr>
<td>002</td>
<td>SCE Standrdzd Engl Prof.Test</td>
<td></td>
</tr>
<tr>
<td>004</td>
<td>SCE Standrdzd Engl Prof.Test</td>
<td>View Sections</td>
</tr>
<tr>
<td>006</td>
<td>SCE Standrdzd Engl Prof.Test</td>
<td></td>
</tr>
<tr>
<td>007</td>
<td>SCE Standrdzd Engl Prof.Test</td>
<td></td>
</tr>
</tbody>
</table>

**Press “View Sections” to review the desired test schedule.**

**“View Sections” للاطلاع علي جدول الاختبار المرغوب**

**Course Code**

**Course Title**

**عربي:**

- **أضغط “View Sections” للاطلاع علي جدول الاختبار المرغوب.**
- **أسم المادة الدراسي**
- **كود الكورس**
<table>
<thead>
<tr>
<th>CRN</th>
<th>Sec</th>
<th>Title</th>
<th>Start Time</th>
<th>Cap</th>
<th>Act Rem</th>
<th>WL Cap</th>
<th>WL Act</th>
<th>WL Rem</th>
<th>XL Cap</th>
<th>XL Act</th>
<th>XL Rem</th>
<th>Location</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>3069</td>
<td>001</td>
<td>Standardized English Proficiency Test</td>
<td>02:00 PM-05:55</td>
<td>20</td>
<td>20</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>TBA</td>
<td>10/24-10/24</td>
</tr>
<tr>
<td>2664</td>
<td>001</td>
<td>Standardized English Proficiency Test</td>
<td>10:00 AM-01:55</td>
<td>30</td>
<td>4</td>
<td>6</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>TBA</td>
<td>10/24-10/24</td>
</tr>
<tr>
<td>11473</td>
<td>001</td>
<td>Standardized English Proficiency Test</td>
<td>02:00 PM-05:55</td>
<td>25</td>
<td>3</td>
<td>22</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>TBA</td>
<td>10/24-10/24</td>
</tr>
<tr>
<td>11479</td>
<td>001</td>
<td>Standardized English Proficiency Test</td>
<td>06:00 PM-09:55</td>
<td>10</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>TBA</td>
<td>10/24-10/24</td>
</tr>
</tbody>
</table>

- **Click Here** to register or add to worksheet.
- **Test Day** refers to the day of the test.
- **Test Time** refers to the time of the test.
- **Test Date** refers to the date of the test.
- **Test Location** refers to the location of the test.

*Click on the desired test session and choose Register or Add to Worksheet.*
The day the test has been registered
اليوم الذي تم فيه تسجيل الاختبار

Registered course
الاختبار الذي تم تسجيله

<table>
<thead>
<tr>
<th>Status</th>
<th>Action</th>
<th>CRN</th>
<th>Subj Crse Sec Title</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Web Registered</strong></td>
<td>on Oct 21, 2015</td>
<td>11464 SEPT 001</td>
<td>Continuing Education 1.000 Non - Graded Standardized English Proficiency Test (SEPT)</td>
</tr>
</tbody>
</table>

Total Credit Hours: 0.000
Billling Hours: 1.000
CEU: 1.000
Minimum Hours: 0.000
Maximum Hours: 999999.999
Date: Oct 21, 2015 03:24 pm
To drop the test session, please select “Web Drop”.

- إلغاء الاختبار، اختار Web Drop

Click here

إضغط هنا
To view your admission entrance test result, please click “Student” tab.

للاطلاع علي نتيجة امتحان القبول، برجاء الضغط علي “Student”
<table>
<thead>
<tr>
<th>Test</th>
<th>Date</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEPT : SCE Standrdzd Engl Prof.Test</td>
<td>21-OCT-15</td>
<td>ENGG213 : Emerging Learners 3</td>
</tr>
</tbody>
</table>

**Test Scores**

- **Test Result**
  - نتیجه الامتحان
SCE Online Test Payment

SCE Strategic Enrollment Management (SEM)
Please visit our website: http://www.aucegypt.edu/sce  
برجاء زيارة موقعنا:  http://www.aucegypt.edu/sce

Click “Continuing Student”  
“إضغط  “Continuing Student””
To login to your account, enter: “User ID” = 9 digit Student ID Number (SID)

للدخول على حسابك الخاص، برجاء إدخال:
اسم المستخدم: رقم الدارس المكون من 9 أرقام

User ID: 
PIN: 

“PIN” = Is your date of birth in MM/DD/YY in the same order. 2 digits for each field

الرقم السري: يتكون من تاريخ الميلاد الخاص بالطالب “الشهر/اليوم/السنة” عدد 2 رقم لكل خانة
Welcome, Hassan A. El-Ganainy, to the WWW Information System! Last web access on Oct 19, 2015 at 01:01 pm

Personal Information
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Student
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Faculty and Advisors
- Enter Mid-term and final Grades, view class list, course offerings, update your course syllabus and view your weekly class schedule
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View Admission Test Scores

RELEASE: 8.5.4
Select “Total Account Summary” from the list.
## Account Summary

Review summarized charges and payments to your account. Anticipated third party contract payments, financial aid payments, and memo items are NOT included in this summary.

### Summary

**Account Balance:** 125.00

<table>
<thead>
<tr>
<th>Detail Code</th>
<th>Description</th>
<th>Charge</th>
<th>Payment Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>GT25</td>
<td>Eng. Studies HL EGP</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>7T15</td>
<td>Career Development Dep</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>7T25</td>
<td>Language Department</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>7T26</td>
<td>ETAD SERVICES</td>
<td>125.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**Charges:** 125.00

**Credits and Payments:** 0.00

**Account Balance:** 125.00

---

**The amount to be paid المبلغ المطلوب دفعه**

Click here to proceed with the payment أضغط هنا لبدء عملية الدفع

[Pay Online]
Account Alerts
No alerts at this time.

Announcements
Dear AUCian,
Payment gateway is currently on soft launching.

Kindly revisit Banner to check your account update after transaction, also to complete your payments.

If you have any questions; please email Student Accounting office

Click Here
اضغط هنا

The amount to be paid
المبلغ المطلوب

Make a Payment
View Account Activity

EGP 125.00
Select “Amount Due”
اختار «المبلغ المستحق»

Amount due:

Click Here
اضغط هنا

Continue
CONTINUE
Please fill in the mandatory fields marked with (*) with your credit card information, then press "Continue".

Bitte füllen Sie die erforderlichen Felder mit Ihrer Kreditkarteninformation aus, dann drücken Sie "Fortfahren".

설명:

1. Please fill in the mandatory fields marked with (*) with your credit card information, then press "Continue".
2.برجاء ملأ البيانات الضرورية الخاصة ببطاقتك الإئتمانية والتي أمامها علامة "Continue" ثم اضغط على "Continue".
3. اختار "Credit Card" من القائمة من القائمة "Credit Card".
“Convenience Fees” are online payment fees of 3% from the total paid amount and are added to the test / course fees.

Please review the payment information, then press “Submit Payment” to proceed with the payment.

Once payment is submitted, no cancellation of payment is allowed.
Thank you for your payment. We will send you a confirmation e-mail with payment details. For a record of all your payments, please see the Payment History.

<table>
<thead>
<tr>
<th>Amount</th>
<th>Payment Method</th>
<th>Confirmation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Payment Receipt

Your payment in the amount of EGP710.70 was successful. Please print this page for your records.

<table>
<thead>
<tr>
<th>Confirmation number:</th>
<th>Amount paid:</th>
<th>Convenience fee:</th>
<th>Total amount paid:</th>
<th>Transaction type:</th>
<th>Student name:</th>
<th>Paid to:</th>
<th>Web address:</th>
<th>Account number:</th>
<th>Card type:</th>
<th>Name on card:</th>
<th>Card not present for this transaction.</th>
</tr>
</thead>
<tbody>
<tr>
<td>20140707000000</td>
<td>EGP20.70</td>
<td>EGP710.70</td>
<td>EGP710.70</td>
<td>Purchase</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This message indicates that the payment was successful. Please print this page and keep it for your records.

This message is written in Arabic and translates to:

This message indicates that the payment was successful. Please print this page and keep it for your records.
Main Menu

Welcome, Hassan A. El-Ganainy, to the WWW Information System! Last web access on Oct 19, 2015 at 01:01 pm

Personal Information
View your addresses, contact information and emergency contacts.

Student
Register for classes, View your holds and course enrollments.

Faculty and Advisors
Enter Mid-term and final Grades, view class list, course offerings and your weekly class schedule.

To view the payment transaction, click Here. للإطلاع على عملية الدفع اضغط هنا.
Account Summary For all terms

Anticipated third party contract payments, financial aid, and memos are NOT included in this summary.

Summary
Account Balance: 125.00

SCE 2015 Fall

<table>
<thead>
<tr>
<th>Detail Code</th>
<th>Description</th>
<th>Charge</th>
<th>Payment</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>7T15</td>
<td>Career Development Dep</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7T25</td>
<td>Language Department</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7T26</td>
<td>ETAD SERVICES</td>
<td></td>
<td></td>
<td>125.00</td>
</tr>
<tr>
<td><strong>Term Charges:</strong></td>
<td></td>
<td><strong>125.00</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Term Charges:** 125.00

Term Credits and Payments: 0.00

Term Balance: 125.00

The due course fees

مصروفات الكورس المستحقة
For further information or additional inquiries, please feel free to call us or email us again at any time and stay updated through SCE Strategic Enrollment Management Office as follows:
1. Stay connected with the SCE "Like Us" [https://www.facebook.com/AUC.SCE](https://www.facebook.com/AUC.SCE)
2. Join our group at [https://www.facebook.com/groups/SCEstudent/](https://www.facebook.com/groups/SCEstudent/)
3. Follow us on twitter [https://twitter.com/AUC_SCE](https://twitter.com/AUC_SCE)
4. YouTube: [http://www.youtube.com/c/AUCSCEChannel](http://www.youtube.com/c/AUCSCEChannel)
5. Visit our URL [scestudent.aucegypt.edu](http://scestudent.aucegypt.edu)
7. Call hotline 16723

1. الفيس بوك من خلال "Like Us" على الصفحة كلية التعليم المستمر - مكتب القبول وتسجيل
2. الاتصال على الخط الساخن 16723
3. انضم للجروب الخاص بالسادة بكلية التعليم المستمر على [https://www.facebook.com/groups/SCEstudent/](https://www.facebook.com/groups/SCEstudent/)
4. يوتيوب: [http://www.youtube.com/c/AUCSCEChannel](http://www.youtube.com/c/AUCSCEChannel)
5. لينكيدان: [https://eg.linkedin.com/in/aucsce](https://eg.linkedin.com/in/aucsce)
6. زيارة الصفحة الإلكترونية للمكتب على [http://scestudent.aucegypt.edu](http://scestudent.aucegypt.edu)
7. الانضمام للجروب الخاص بالسادة بكلية التعليم المستمر على [https://www.facebook.com/groups/SCEstudent/](https://www.facebook.com/groups/SCEstudent/)
Thank you
شكراً

SCE Enrollment Services Office